

The new Catholic “Single National Provider” (SNP) of Aotearoa New Zealand

(NB. The SNP is yet to be formally named.)

Position Description – Curriculum Developer (NCRS)

Position Title:	Religious Education Curriculum Developer
Nature of Position:	The position is full time, fixed-term (one year - 2020)
Agreement for service with:	The new Catholic “Single National Provider” (<i>currently unnamed</i>) - NCRS
Starting date:	January 2020
Accountability:	To the Director NCRS and the Director of SNP (<i>yet to be appointed</i>)
Key Relationships:	Director NCRS, Director of SNP Any other NCRS RE Curriculum Developer(s) Diocesan Religious Education Advisers Catholic School Principals, DRS/HODs and RE Teachers

THE ROLE

Under the direction of the Director NCRS, the Curriculum Developer will play a key role in the development of the emerging new Religious Education Curriculum. S/he will share with the NCRS team particular expertise in terms of **primary teaching experience**, sound associated theological knowledge and innovative ways of engaging young people in Religious Education in Catholic schools.

The position is ‘fixed term’ for one year as beyond 2020 the major task of supporting the new RE Curriculum is expected to move from writing the curriculum itself into creating support resources.

Tasks will involve:

- Participation as part of the NCRS team in the development of a new, year 1-13 RE curriculum. This will require sound theological knowledge and understanding of current curricula – particularly “The Primary RE Curriculum” – and sound knowledge of emerging pedagogies and primary school teaching methods at all levels.
- Writing of resources and development of other forms of support materials (digital, aural, visual, etc.)
 - Resources will include creating attractive, engaging, accurate and effective material to support teaching and learning in RE. This will require a high level of competence with MSWord and the ability to utilise appropriate web-based products.
- The maintenance and development of digital resources on NCRS’s *Faith Alive* website and/or other such sites. (Some training will be made available if needed.)

- Maintenance will include tasks such as fixing broken links and keeping information current.
- 2020 development will include taking part in the planning and establishing of a new site to serve year 1-13 students and whānau.
 - NB. This is not a top-tier web-master role. That level of expertise is currently contracted out.

EXPERIENCE AND QUALIFICATIONS

The applicant is expected to have:

- Proven experience and passion for effective Religious Education in Aotearoa NZ Catholic schools. (Including, a desire to support students in encountering Jesus through RE.)
- NZ Teacher Registration.
- Commitment to the principles of Te Tiriti o Waitangi.
 - Capacity in Te Reo and/or Tikanga Māori desirable.
- At least 5 years teaching experience and/or leadership in RE at the primary level.
- Tertiary qualification/s in Theology and/or Religious Education, or equivalent, highly desirable.
- An appropriate level of Catholic Special Character or Religious Education Certification.
- Ability to capture and articulate concepts, and write coherently and accurately.
- Ability to create high-quality, attractive resources.
 - Expertise in MSWord and PowerPoint (at least version 2013) is desirable. (Training may be provided.)
- Ability or capacity to utilise appropriate technology in support of NCRS work.
 - Familiarity with cloud-based products such as Google, Office365, Kahoot etc.
 - Ability to maintain basic web-sites, or be prepared to accept training to do so.
 - Some experience in this area is desirable.
- Ability to work well independently and within a small team, to contribute to the planning and direction of NCRS and to manage a range of projects and tasks as required.

LOCATION AND SUPPORT

The Curriculum Developer will be located at a mutually agreed site and will be expected to travel as required for key meetings. On-line meetings will take place regularly.

In liaison with the Director NCRS the Curriculum Developer will be provided with a PC laptop, appropriate software and other office materials to undertake the role.

APPLICATION PROCESS

Applicants are asked to submit:

- A full Curriculum Vitae
- A personal statement on the significance of Religious Education for Catholic schools, correlating with what the applicant would bring to the role of RE Curriculum Developer for NCRS.
- At least 5 examples of quality RE resources made by the applicant. (This may include attached files and/or digital links.)

Applications are to be e-mailed to:

- Colin MacLeod, Director NCRS – c.macleod@tci.ac.nz
- Enquiries are also welcome and may be directed to Colin MacLeod.

Closing date for applications is **Monday, October 14th 2019**